

Important Dates for the 2018-2019 Course Selection Exercise

BSc and BSc(ActuarSc) – Year 1

| Date (2018) | Event | Venue |
|--|--|---|
| From August 9 | The course information system opens for freshmen (after performing master registration online) to preview available courses in the first and second semesters. | HKU Portal – SIS |
| August 10 | Induction Day for BSc Freshmen (9:30 am – 4:00 pm) (In addition to a general talk session, representatives from each Science major/minor will be present to advise students on general, as well as specific aspects, of course selection. Teachers and students will also be available in the information booths for each Science major and minor to answer questions.) | Grand Hall, Lower Ground Floor, Centennial Campus |
| | Information Session for BSc(AC) Freshmen (2:00 pm – 4:00 pm) (Representatives from Actuarial Science programme will be present to advise students on general, as well as specific aspects, of course selection. Towards the end of the session, students are free to ask questions.) | CPD-LG.18, Lower Ground Floor, Central Podium Levels, Centennial Campus |
| August 17 (by 6:00 pm) | Deadline of Application for (a) Granting of Advanced Standing and (b) Exemption from Taking Chinese language course | Faculty Office |
| August 23 (10:00 am) – August 28 (4:00 pm) | On-line course selection system available: <ul style="list-style-type: none"> Semester 1 / full-year courses from 10:00 am Semester 2 courses from 10:10 am (Note: Selection of summer courses will only be available during the 2 nd semester add/drop period.) | HKU Portal – SIS |
| | Students to seek advice from Course Selection Advisers on how to select courses | Course Selection Advisers' offices |
| August 24 (9:00 am – 2:30 pm) | Suspension period of the online course selection system (Course add/drop is not allowed.) Students are highly recommended to select courses which require course based approval before the suspension period. | --- |
| August 28 (by 4:00 pm) | Closing date for students' submission of: <ol style="list-style-type: none"> Application Form for Taking Course Load Deviating from the Normal Load in a given semester, with the written endorsement from the Chief Course Selection Adviser of the intended primary major/programme (if applicable); (Note: Students are not allowed to take more than 72 credits of courses in the first year of study.) Course Approval Form* (if applicable); and Application Form for Taking a Replacement Course (if applicable) | Faculty Office |
| September 1 (9:00 am) | Checking of course selection status and ballot result (including CAES1000) on-line | HKU Portal – SIS |

BSc & BSc(ActuarSc) – Year 2 and above

| Date (2018) | Event | Venue |
|--|--|------------------------------------|
| July 30 (10:00 am) | The course information system opens for Year 2 and above students to preview their available courses in the first and second semesters. | HKU Portal – SIS |
| August 7 (10:00 am) – August 13 (4:00 pm) | On-line course selection system available on August 7 to: <ul style="list-style-type: none"> Year 4 or above students: Semester 1 / full-year courses from 10:00 am; Semester 2 courses from 10:10 am Year 3 students: Semester 1 / full-year courses from 12:00 nn; Semester 2 courses from 12:10 pm Year 2 students: Semester 1 / full-year courses from 2:00 pm; Semester 2 courses from 2:10 pm (Note: Selection of summer courses will only be available during the 2 nd semester add/drop period.) | HKU Portal – SIS |
| | Students to seek advice from Course Selection Advisers on how to select courses | Course Selection Advisers' offices |
| August 7 10:00 am – 12:00 nn 2:00 pm – 4:00 pm | Consultation Session for BSc Year 2 and above students (Representatives from each Science major/minor will be available to advise students on course selection) | See page 91 of this handbook |
| | Consultation Session for BSc(ActuarSc) Year 2 and above students (Representatives from the Actuarial Science programme will be available to advise students on course selection) | |
| August 8 (9:00 am – 2:30 pm) | Suspension period of the online course selection system (Course add/drop is not allowed.) Students are highly recommended to select courses which require course based approval before the suspension period. | --- |
| August 13 (by 4:00 pm) | Closing date for submission of: <ol style="list-style-type: none"> Application Form for Taking Course Load Deviating from the Normal Load in a given semester, with written endorsement from the Chief Course Selection Adviser of the primary major/programme (if applicable); Course Approval Form* (if applicable); Application Form for Taking a Replacement Course (if applicable); and Application Form for Exemption From Taking a Capstone Course in the Second (Science) Major (if applicable) | Faculty Office |
| August 21 (10:00 am) | Checking of course selection status and ballot result (including CAES9820) on-line | HKU Portal – SIS |

Courses Add/drop periods (for all years)

| Date | Event | Venue |
|---|---|------------------|
| FIRST SEMESTER (2018) | | |
| September 3 | First day of teaching | --- |
| September 3 (10:00 am) – September 17 (4:00 pm) | On-line course selection system available to: <ul style="list-style-type: none"> ● Year 1 students from 10:00 am on September 3 ● Year 2 students from 12:00 nn on September 3 ● Year 3 students from 2:00 pm on September 3 ● Year 4 or above students from 4:00 pm on September 3 | HKU Portal – SIS |
| September 3– September 17 (4:00 pm) | Availability of Course Approval Form for change of courses (if applicable) | Science webpage |
| September 4 (12:00 nn – 5:00 pm) | Suspension period of the online course selection system (Course add/drop is not allowed.) Students are highly recommended to select courses which require course based approval before the suspension period. | --- |
| September 17 (by 4:00 pm) | Closing date for submission of: <ul style="list-style-type: none"> (a) Course Approval Form* (if applicable); (b) Application Form for Taking a Replacement Course (if applicable); (c) Application Form for Exemption from Taking a Capstone Course in the Second (Science) Major (if applicable); and (d) Print-out of “My Course History” from SIS, with the endorsement by the assigned Academic Advisers (applicable to first year students only). | Faculty Office |
| September 22 (10:00 am) | Checking of final course selection status on-line | HKU Portal – SIS |
| SECOND SEMESTER (2019) | | |
| 3 working days after the announcement of 1st semester examination results | Deadline of Application for Taking Course Load Deviating from the Normal Load in a given semester, with written endorsement from the Chief Course Selection Adviser of primary major/programme (if applicable) (<i>Note:</i> Students are not allowed to take more than 72 credits of courses in the first year of study.) | Faculty Office |
| January 14 | First day of teaching | --- |
| January 14 (10:00 am) – January 28 (4:00 pm) | On-line course selection system available to: <ul style="list-style-type: none"> ● Year 1 students from 10:00 am on January 14 ● Year 2 students from 12:00 nn on January 14 ● Year 3 students from 2:00 pm on January 14 ● Year 4 or above students from 4:00 pm on January 14 | HKU Portal – SIS |
| January 14 – January 28 (4:00 pm) | Availability of Course Approval Form for change of courses [#] (if applicable) ([#] Course changes are only applicable to courses beginning in the second semester only) | Science webpage |
| January 15 (12:00 nn – 5:00 pm) | Suspension period of the online course selection system (Course add/drop is not allowed.) Students are highly recommended to select courses which require course based approval before the suspension period. | --- |
| January 28 (by 4:00 pm) | Closing date for submission of signed Course Approval Form* (if applicable), signed Application Form for Taking a Replacement Course (if applicable) and signed Application Form for Exemption from Taking a Capstone Course in the Second (Science) Major (if applicable) | Faculty Office |
| February 2 (10:00 am) | Checking of final course selection status on-line | HKU Portal – SIS |
| OPTIONAL SUMMER SEMESTER (2019) – for non-final year only | | |
| June 10 (10:00 am) – June 17 (4:00 pm) | On-line course selection system available | HKU Portal – SIS |
| June 11 (12:00 nn – 5:00 pm) | Suspension period of the online course selection system (Course add/drop is not allowed.) Students are highly recommended to select courses which require course based approval before the suspension period. | --- |
| June 22 (10:00 am) | Checking of final course selection status on-line | HKU Portal – SIS |

Notes:

For course CAES1000 Core University English (CUE), you can add/drop a CUE class freely only in the first week of the add/drop period during the first or second semester. In the second week of the add/drop period, you can only add/drop a CUE class if you can prove that your CUE course clashes with another core course you need to take. To apply for approval to add/drop a CUE class, you need to fill in a form from the Centre for Applied English Studies (CAES) and provide evidence of the time clash. This will be reviewed by the CAES1000 Course Coordinator and if approval is given you need to go to the Faculty Office to process the change of classes. Please refer to the course website <https://learning.hku.hk/caes1000/> for the detailed enrollment guidelines.

For course CAES9820 Academic English for Science Students, you can change your class freely during the first semester add/drop period, but you should check your class selection result periodically. You are required to attend lessons in the original CAES class until your request for change of class groups has been approved online. Regarding the schedule for change of CAES9820 class in the second semester, students concerned will be informed by email in mid-December.

*For any student who wishes to seek special approval for taking courses offered by the School of Biological Sciences (eg. BIOL courses), you need to submit the Course Approval Form directly to the School of Biological Sciences Office by the application deadline.